

**Willows Unified School District**  
**Student Educational Field Trip Activity Request Form**

(Complete and turn into Principal TWO WEEKS prior to scheduled activity)

**Date(s) of Activity:** Jan 13-15th 2022

**Departure Time:** 3:30

**Termination Time:** TBD

**Specific Destination(s):** Mt Shasta Tree House Best Western

**Purpose of Field Trip:** Officer Retreat

**Number of Students:** 8

**Grade level(s)/Class:** 10-12

**School(s) Involved:** Willows

**Person in Charge:** Staci Alves

**Phone #:** 530-517-0837

**Chaperones (including teachers):**

Staci Alves

Brandon McCorkle


Katie Jones

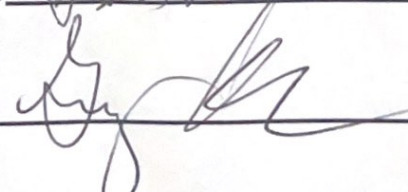
**Provision for Meals:** Chapter will cover

**Estimated cost other than district transportation (specific breakdown)**

If district transportation for the field trip is required, complete a Vehicle Request Form and submit to the building principal with this form.

I understand that this field trip is part of the school's regular curriculum and that all school rules and district policies will be in effect during the entire trip.

Teacher's Signature  Date 1/2/2022

Principal Approval  Date 1/3/22